

HONG KONG BAPTIST THEOLOGICAL SEMINARY
APPLICATION FORM

MASTER OF THEOLOGY / DOCTOR OF THEOLOGY

Personal Information

English Name : (as in HKID Card/Passport; family name first)

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Chinese Name : (as in HKID Card/Passport; family name first)

--	--	--

Title : (Please the appropriate box) Gender : Date of Birth : (DD/MM/YYYY)

Rev. Mr. Ms

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Nationality : _____

Hong Kong Identity Card Number : (first four letters and digits only)

--	--	--	--

Passport Number : (if not a Hong Kong resident, first four letters and digits only)

--	--	--	--

Church Information

Denomination : _____

Church Membership : _____

Name of Senior Pastor : _____ Rev. Mr. Ms.

Contact Phone Number : _____

Address : _____

Current Church : (if different from above) _____

Family Information

Marital Status : Single Married Divorced Remarried Widowed

Spouse's Information :

Name : _____ Occupation : _____ Christian Non-Christian

Children's Information :

Name : _____ Sex : _____ Age : _____ Christian Non-Christian

Name : _____ Sex : _____ Age : _____ Christian Non-Christian

Name : _____ Sex : _____ Age : _____ Christian Non-Christian

Name : _____ Sex : _____ Age : _____ Christian Non-Christian

Name : _____ Sex : _____ Age : _____ Christian Non-Christian

Contact Information

Home Address : _____

Correspondence Address : (if different from home address)

Telephone (home) :

--	--	--	--	--	--	--	--	--	--

Telephone (office) :

--	--	--	--	--	--	--	--	--	--

Extension Number :

--	--	--	--	--	--	--	--	--	--

Cell/Mobile Phone :

--	--	--	--	--	--	--	--	--	--

Email Address : _____

Emergency Contact Information

Name : _____ Relationship : _____

Telephone :

--	--	--	--	--	--	--	--	--	--

Email Address : _____

Academic Record

List all the accredited university, college, or seminary that you have attended, beginning with the most recent.

Dates Attended (M/Y – M/Y)	Name of Institution	Degree/GPA	Full-time/ Part-time
_____	_____	_____ / _____	_____
_____	_____	_____ / _____	_____
_____	_____	_____ / _____	_____
_____	_____	_____ / _____	_____

Work Experience

List all your work experience (including church and other Christian organization), beginning with the most recent.

Dates Employed (M/Y – M/Y)	Employer's Name	Position	Full-time/ Part-time
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Voluntary Ministry in Church/Christian Organization (Begin with the most recent.)

Dates Involved (M/Y – M/Y)	Name of Church/ Christian Organization	Nature of Ministry
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Letters of Recommendation

Three confidential letters are to be mailed or emailed directly by the recommenders to the Admissions & Registration Office. It is the responsibility of the applicant to provide the Letter of Recommendation forms to the persons whom you select. One must be from the applicant's church (e.g., pastor, Board of Deacons). The other two must be from people who are in the position to gauge the applicant's academic ability. Please download [the letter of recommendation](#).

Church

Name : _____ Title/Position : _____
Church : _____
Address : _____
Telephone : _____
Email Address : _____

Academic

Name : _____ Title/Position : _____
Institution : _____
Address : _____
Telephone : _____
Email Address : _____

Academic

Name : _____ Title/Position : _____
Institution : _____
Address : _____
Telephone : _____
Email Address : _____

Other Application Requirements

The following are to be submitted or uploaded to the Admissions & Registration Office in addition to the application form.

General Requirements for All Graduate Studies Programs

1. A recent photo of the applicant (1-3M pixels)
2. A signed copy of the Health Questionnaire. Applicant can submit the questionnaire on the day of interview. Please download the [Health Questionnaire](#).
3. Copies of all graduation certificates from institutions (college/university/seminary) attended by the applicant.
4. Copies of all transcripts from institutions attended by the applicant.
5. Official copies of all the transcripts must be sent directly from the degree granting institutions to the Admissions & Registration Office. Please note that the application is not considered complete until the transcripts are received.

Notes on 3-5: Alumni are exempted from submitting documents they already have on our file. Only new documentations since their last degree with us are required.

6. Applicant may be required to take a two-hour written examination to demonstrate further the applicant's preparation and competency to work in the graduate studies program or in a particular concentration. This requirement is at the discretion of the Graduate Studies Committee. The applicant will be notified if a written examination is necessary.
7. Applicant may also be invited to a formal interview with the Graduate Studies Committee. If so, the Admissions & Registration Office will notify the applicant regarding the date, time and form of the interview (e.g., in person, online).

Additional Requirements for Th.M. Program

1. A personal statement of your intended area of major and concentration (if applicable) as well as your reason, purpose and expectations in applying to the degree (about 1,000 words).

2. In order to evaluate the English proficiency of an applicant, you may be required to take an English comprehension examination given by the Seminary. This requirement is at the discretion of the Graduate Studies Committee. You will be notified if such examination is necessary.
3. Payment of application fees of HKD 600 (for local applicant) or USD 80 (for overseas applicant). The application fee is non-refundable and cash is not accepted.

Payment can be made by crossed check payable to the "Hong Kong Baptist Theological Seminary" or transferred to Hang Seng Bank Ltd. (024) account no. 787-471713-883. Macau and Mainland China applicants will be regarded as local residents. Please settle the application fees in Hong Kong Dollars.

Local applicants can also make payment through the Fast Payment System (FPS). The Seminary's Fast Payment System Identifier (FPS ID) is 166544783. Please upload the receipt screenshot to prove that you have settled the payment.

Additional Requirements for Th.D. Program

1. A preliminary proposal of research, which should include the reason for choosing our seminary (about 1,000 words).
2. A copy of the applicant's thesis (Th.M. or equivalent).
3. Results of TOEFL or IELTS.
4. Payment of application fees of HKD 900 (for local applicant) or USD 120 (for overseas applicant). The application fee is non-refundable and cash is not accepted.

Payment can be made by crossed check payable to the "Hong Kong Baptist Theological Seminary" or transferred to Hang Seng Bank Ltd. (024) account no. 787-471713-883. Macau and Mainland China applicants will be regarded as local residents. Please settle the application fees in Hong Kong Dollars.

Local applicants can also make payment through the Fast Payment System (FPS). The Seminary's Fast Payment System Identifier (FPS ID) is 166 544 783. Please upload the receipt screenshot to prove that you have settled the payment.

DECLARATION

1. I authorize Hong Kong Baptist Theological Seminary to check the information provided in this application.

2. I understand that if admitted into the program, the information given here will be kept as records in my file in the seminary and used for administrative and/or academic purpose.

3. I declare that all the information given in this application are correct at the time of application. I understand that my application and/or acceptance into the program will be rescinded if they are found to be inaccurate or false.

Applicant's Signature : _____

Date : _____

HONG KONG BAPTIST THEOLOGICAL SEMINARY
AGREEMENT FOR HANDLING PERSONAL FILE INFORMATION

I, _____(name), personally agree to the following:

1. The Definition of Personal File Information

- 1.1 All information submitted at the time of application, for example, information on my personal background, academic records, entrance examination records, a personality assessment, and all recommendation records.
- 1.2 All related assessments and recommendations made by the Admissions Review Committee / the Graduate Studies Committee during the application and admission process.
- 1.3 All records, including academic, financial, housing, personal conduct, personality assessments, and any other performance accumulated during the period of study within the Seminary.
- 1.4 All correspondence with the Seminary after graduation.

2. The Handling of Personal File Information

- 2.1 The ownership of all documents submitted by me at the time of my application will be transferred to Hong Kong Baptist Theological Seminary. The documents will not be returned to me, whether I am accepted or not.
- 2.2 If my application is successful, I may request a copy of the above-mentioned documents by writing to the Admissions and Registration Office on payment of a fee. If my application is unsuccessful, I agree that the documents be destroyed within one month after the start of the new academic year.
- 2.3 The Seminary has the right to access, use or add other documents to my personal file that are related to the operations of the Seminary, such as those that deal with application; registration; a change of an area of concentration or degree program; arrangement of field education; course grades; advancement to candidacy; emotional or spiritual counseling; disciplinary matters; my use of the Library; applications for scholarships, financial assistance, or other Seminary awards; Seminary recommendations on my applications for scholarships available outside the Seminary; and records of all other applications and activities, such as the occupation of Seminary housing, with the Seminary.
- 2.4 If any external institution or organization inquires about information in my file other than those concerning my status as a student, degree pursued, and enrollment year, the Seminary will always seek my consent before disclosing such personal information.
- 2.5 I agree to waive my right, without qualification, to access, evaluate, or possess a copy of the recommendations made by my referees for my application.

Signature : _____

Date : _____